



沙田小學 家長教師會有限公司
Sha Tin Junior School
Parent Teacher Association Ltd

25 September 2017

Dear Parents,

Sha Tin Junior School Parents Teachers Association Annual General Meeting

You are invited to the Annual General Meeting of the PTA on Friday, November 3 at 6.30pm to be held in the School Hall.

Election of PTA Committee

The meeting will elect the parent members of the committee, as per our Memorandum and Articles of Association. Nomination forms for the election of Parent Representatives are attached and should be returned to the honorary Secretary at least 3 days before the date of the AGM. This can be done by returning the completed forms to PTA collection box at the Reception area, the school office or passing to the PTA Administrators directly.

Nominees must be full members of the PTA, nominated and seconded by full members. Please note that, **ALL parents are members of the PTA** and are therefore eligible to be a nominee, proposer, and seconder and also vote in the AGM (limited to one vote per family).

The mission of Sha Tin Junior School Parents Teachers Association (SJSPTA) is to positively impact upon the lives of all our children and families as we journey through Sha Tin Junior School; we advocate the well-being and education of children as well as striving to be a valuable resource for families and the community. Our committee members meet monthly during the school term to organize different events and service for the mutual benefits of school, parents and children

You are more than welcome to join SJSPTA and build a better learning environment in SJS. If you are interested, please sign up the enclosed nomination form and pass to us **by Monday 30 October 2017**.

Annual General Meeting

Date: Friday 3rd November 2017

Time: 6:30 p.m.

Venue: SJS School Hall

Looking forward to seeing you.

Best Regards.

Patrick So
Chairman,
Sha Tin Junior School Parent Teacher Association Limited



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To: Sha Tin Junior School Parent Teacher Association

I/we wish to make the following nomination for election to the PTA Committee:

I/we nominate _____ (name) as a Parent Representative on the PTA Committee for 2017 – 2018

Proposer _____

Signature _____

Secunder _____

Signature _____

I agree to stand for the election to the PTA Committee.

My child's name: _____

Contact Number: _____

Signature _____

Date _____

Please return the nomination form by Monday 30 October 2017.